



Catering Request Form

Mazel Tov on your upcoming simcha/event. To ensure that things go smoothly, please provide the information requested below. The completed form needs to be received by the Merrick Jewish Centre Office **no later than two weeks before your event** in order to properly accommodate your needs. It can either be:

- mailed to: Merrick Jewish Centre, 225 Fox Boulevard, New York, NY 11566
- faxed to: (516) 377-1339
- emailed to: catering@merrickjc.org

Payment in full is due two weeks prior to the date your event will take place. These guidelines have been created to enable you to have a lovely day. If you have any questions you can either email the Catering Committee at: catering@merrickjc.org or call Susan Blumberg at (516) 705-4376.

Sponsor of Event _____

Address _____

Phone # _____ E-mail _____

Date of Event _____ Type of Simcha/Event _____

Honoree: First Name _____ Last Name _____

Package selection: Basic (Bagel Plaza) Basic (Bagel Boss)

Deluxe (Bagel Plaza) Deluxe (Bagel Boss)

Private Party Name of Caterer _____

Number of guests: Adult _____ Children (6-12) _____ Children (under 6) _____

Salad choices (List found on page 3 of **Catering and Kiddush Luncheon Information** packet)

1. _____

2. _____

3. _____

4. _____

5. _____